

To: The Chairman and Members of Foston and Scropton Parish Council

Dear Councillors

You are summoned to attend the Annual General Meeting and the Annual Parish Council meeting (which follows) of Foston and Scropton Parish Council which will be held at 7.00pm on Tuesday 13th May 2025 in the Community Hall.

Members are asked to complete the Declaration Sheet for items other than Disclosable Pecuniary Interests (DPI).

Yours sincerely



Parish Clerk/RFO

ANNUAL GENERAL MEETING AGENDA

- 1) To receive apologies for absence**
- 2) Election of Officers**
 - Chairman
 - Vice Charman
- 3) Approval of Minutes of 2024 AGM**
 - Matters arising from Minutes of 2024 AGM
- 4) Parish Council Officers Reports**
 - Chairman (Cllr. P, Groom)
 - RFO (Jacky Allen)
- 5) Forms**
 - Declaration acceptance of office to be signed at the AGM and passed to the Parish Clerk
 - Declaration of Interests to be completed by end of May and forward to the Parish Clerk.

ANNUAL PARISH COUNCIL MEETING AGENDA (to follow after AGM but not to start before 7:30)

1. Variation of Order of Business (if required)

2. Declaration of Members' Interests appertaining to agenda items

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3. Public Speaking, including County, District and Police Representation.

- a) *At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public to comment on any matter already on the agenda (Standing Order 3g). While members of the public are welcome to observe the full meeting, they may not take an active role once the question period has closed.*
- b) *If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.*
- c) *Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.*

4. Other Correspondence

5. To confirm and agree as a true record the Minutes of the Ordinary Foston and Scropton Parish Council Meeting held on 8th April 2025

6. Finance – Income and payments to 13th May 2025.

To approve payments to be made / income received.

7. Forms to be Signed

- AGAR form / Exercise of Public Rights
- Concurrent form

8. Planning Applications received.

To consider applications received.

Any applications received after publication of the agenda will be advised at the meeting.

- **Application ref. DMPA/2025/0493:** Installation of dropped kerb and hard standing including associated ground works at 1 Scropton Road, Scropton, Derby, DE65 5PQ
- **Application ref. DMPA/2025/0383:** Conversion of existing outbuilding to create ancillary annex accommodation at Lawn House, Hay Lane, Foston, Derby, DE65 5PJ
- **DMPA/2025/0203:** The change of use of existing agricultural barn into a dwelling on Land at Bent Lane, Church Broughton, Derby

7. Safer Neighbourhood Grant / Surveillance Cameras

9. Chairman's report

Playground fencing
Allotment 13a

10. Clerk's Report /May items

- Bench outside community hall
- Bus stop Foston
- Pavement Foston
- PAT Certificate
- Fire Extinguishers inspection
- Litter Pick Scropton - Watery Lane and Leathersley Lane update
- Councillors Training
- Hall internet connection
- Community Hall Electrics upgrade

11. Date of next meeting

12. Exclusion of the Press and Public Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.